

SUBMISSION GUIDE FOR AUTHOR

1- You can use the Bulletin web site

<https://bulletin.mta.gov.tr/> or <https://dergi.mta.gov.tr/>

for “Register” or “Login”

2- “Submit your paper” can be use for Register and Login.

The screenshot shows the homepage of the Bulletin of the Mineral Research and Exploration. The header includes the logo of the General Directorate of Mineral Research and Exploration (MTA) and the text "General Directorate of Mineral Research and Exploration". Below the header, there is a search bar and a menu icon. The main content area features the title "BULLETIN OF THE MINERAL RESEARCH AND EXPLORATION" and the subtitle "Bull. Min. Res. Exp.". On the left side, there is a navigation menu with options: "Submit your paper", "Register", "Login", "Guide for Authors", "Publication Ethics", and "Help". The main content area displays a list of articles under the heading "Last Articles". The first article is titled "Metallogenic characteristics of some localities of gold mineralization along shear zones of Elgaab, Dum el Tor and Sodri - Um Dader, (Sudan)" by Mohamed Osman ELGIZOULI, Badr El Din KHALIL, and Mohammed Y. ABEDELGALIL. The second article is "Evaluation of thermomagnetic properties and geothermal energy potential in parts of Bida Basin, Nigeria, using spectral analysis" by Churchill Chukwunonso OKONKWO, Augustine Ifeanyi CHINWUKO, Ajama Godwin ONWUEMESI, Emmanuel Kenechukwu ANAKWUBA, Sunday Okechukwu OKEKE, Ayatu Ojomagwa USMAN. The third article is "Geological properties of Güney formation (Ereğli - Ulukışla Basın, Nigde)" by Güney formasyonunun jeolojik özellikleri (Ereğli - Ulukışla Havzası, Nigde). On the right side, there is a section titled "About this journal" with E-ISSN: 2651-3048 and ISSN: 0026-4563. Below this, there is a list of abstracting and indexing services: DOAJ, ESCI, EBSCO, Geo Abstracts, Georef Database, OAJI, Scopus, Copernicus, TR DİZİN, Zoological Record, and MIAR. A vertical "Feedbacks" button is located on the far right.

3- If you have not registered before, please fill out the required information by using “Register” option.

The screenshot shows the registration form on the Bulletin of the Mineral Research and Exploration website. The header is the same as in the previous screenshot. The main content area displays a list of articles under the heading "Last Articles". The first article is titled "Metallogenic characteristics of some localities of gold mineralization along shear zones of Elgaab, Dum el Tor and Sodri - Um Dader, (Sudan)" by Mohamed Osman ELGIZOULI, Badr El Din KHALIL, and Mohammed Y. ABEDELGALIL. The second article is "Evaluation of thermomagnetic properties and geothermal energy potential in parts of Bida Basin, Nigeria, using spectral analysis" by Churchill Chukwunonso OKONKWO, Augustine Ifeanyi CHINWUKO, Ajama Godwin ONWUEMESI, Emmanuel Kenechukwu ANAKWUBA, Sunday Okechukwu OKEKE, Ayatu Ojomagwa USMAN. The third article is "Geological properties of Güney formation (Ereğli - Ulukışla Basın, Nigde)" by Güney formasyonunun jeolojik özellikleri (Ereğli - Ulukışla Havzası, Nigde). On the right side, there is a section titled "About this journal" with E-ISSN: 2651-3048 and ISSN: 0026-4563. Below this, there is a list of abstracting and indexing services: DOAJ, ESCI, EBSCO, Geo Abstracts, Georef Database, OAJI, Scopus, Copernicus, TR DİZİN, Zoological Record, and MIAR. A vertical "Feedbacks" button is located on the far right. The registration form is titled "Personal Informations" and includes the following fields: Title * (dropdown menu with "Bay" selected), Name * (text input), Surname * (text input), ORCID * (text input), Institution * (text input), Department * (text input), and Profession * (checkbox for "Applied geology").

4- After registering, “Login” the system by using the screen below.

General Directorate of Mineral Research and Exploration

BULLETIN OF THE MINERAL RESEARCH AND EXPLORATION
Bull.Min.Res.Exp.

- Submit your paper
- Articles in Press
- All Issues
- Guide for Authors
- Publication Ethics
- Help

- You can access to the system with your e-mail and password. Please choose your role (authority)
- If you have been not registered, please [click here](#) for membership
- If you forgot your Password please [click here](#)
- If there has been a problem while getting activation mail, please [click here](#) to get a new activation code.

Login

E-Mail :

Password :

Authorization :

Ben robot değilim

[Register](#) | [Forget Password!](#) | [Activation code](#)

[Login](#)

5- When you logging the system you will see the submission menu.

Click the “Submit new manuscript “ menu.

General Directorate of Mineral Research and Exploration

BULLETIN OF THE MINERAL RESEARCH AND EXPLORATION
Bull.Min.Res.Exp.

Leyla ŞAHİN
Author

Change the Authority:
 [Change](#)

- Main Menu
- Change Password
- Update E-Mail
- Update Personal Information
- Messages
- Logout

Author Main Menu

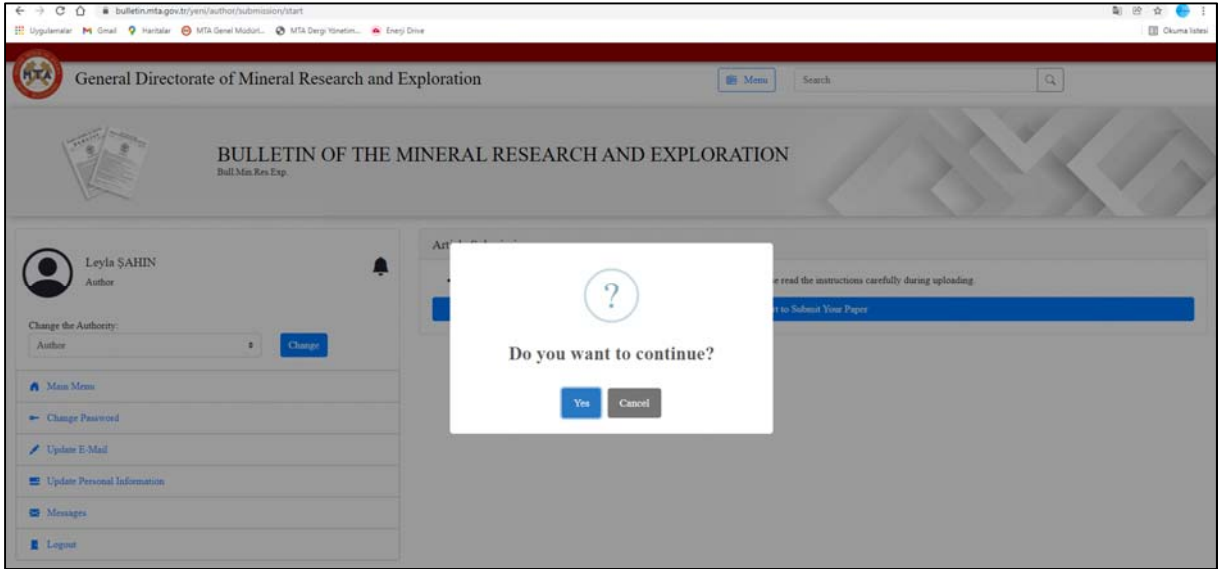
- [Submit New Manuscript](#)
- [Incomplete Submissions](#)
- [Submissions Being Processed](#)
- [Revisions](#)
- [Decisions](#)

6- Click the “Start to submit your paper“ menu

Article Submission

- Please click on the "Start Submission" button to submit new manuscript. Please read the instructions carefully during uploading.

[Start to Submit Your Paper](#)



7- When you start the submission, you have to upload all related documents in the list.

Article Submission

- [Article Information](#)
- [Authors](#)
- [Cover Letter](#)
- [Additional Information](#)
- [Suggested Reviewers](#)
- [Manuscript Data](#)
- [Approve the Submission](#)

8- Filling the gaps and click the “Save”

- **Keywords should be seperated by comma.**

- **Abstract should not exceed 200 words.**

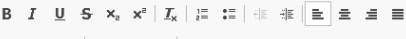
Article Submission

[→ Article Information](#)

Article Type : Research Article

Title : Title

Keywords : Keywords

Abstract : 
Yazı Türü | Boyut

body p

Save

-Fill in the blanks with required information and click the “Save”. Corresponding author will be seen automatically. For the other authors, the required information should be added separately.

[→ Authors](#)

Enter the Author Information

Name : Name

Surname : Surname

ORCID : ORCID

Academic Degree(s) : Academic Degree(s)


E-mail : E-mail

Phone : Phone

Address : Address

Save

Registered Authors for this Article

Leyla ŞAHİN 

-Filling the gaps and click the “Upload”. The authors should explain the paper briefly.

[→ Cover Letter](#)

File Type :

File Title :

File : Dosya seçilmedi

Uploaded Files

Cover Letter	2648_2163_20211207132510_14b7aeed.docx	<input type="button" value="🗑"/>
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-Filling the gaps and click the “Save”

[→ Additional Information](#)

Enter the Following Information

1- Is this article being submitted to Bulletin of The Mineral Research and Exploration the first time? Yes No

2- Has this article been published in another bulletin? (full or a part of it) Yes No

3- Has this article been submitted to another Bulletin for review? Yes No

-Filling the gaps and click the “Save”. **You have to suggest at least 2 reviewers.**

[→ Suggested Reviewers](#)

Please enter information about suggested reviewers

Name *	:	<input type="text" value="Name"/>
Surname *	:	<input type="text" value="Surname"/>
Academic Degree(s) *	:	<input type="text" value="Academic Degree(s)"/>
E-mail *	:	<input type="text" value="E-mail"/>
Phone *	:	<input type="text" value="Phone"/>
Address *	:	<input type="text" value="Address"/>
Reason *	:	<input type="text" value="Reason"/>

Suggested reviewers for this article

No suggested reviewer

-Upload all compulsory files (**Manuscript (word), figures (jpeg), full manuscript (PDF) and copyright release form**) and click the “Upload”

You have to upload all figures in jpeg. If any tables, they should be in word document type.

[→ Manuscript Data](#)

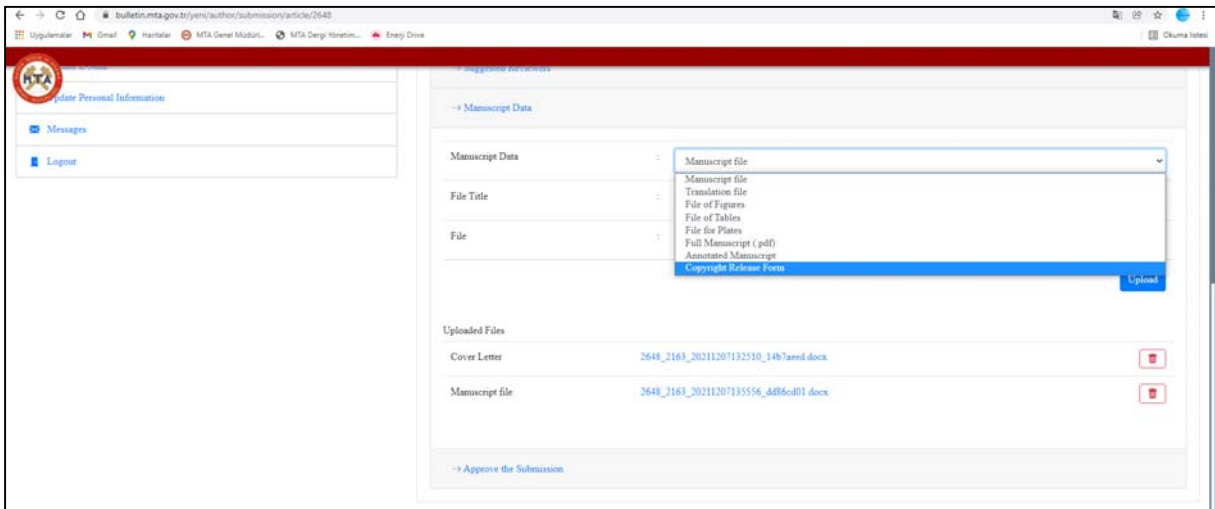
Manuscript Data	:	<input type="text" value="Manuscript file"/>
File Title	:	<input type="text" value="Manuscript file"/>
File	:	<input type="text" value="Manuscript file"/>

Uploaded Files

Cover Letter	2648_2163_20211207132510_14b7aeed.docx	<input type="button" value="Delete"/>
Manuscript file	2648_2163_20211207135556_dd86cd01.docx	<input type="button" value="Delete"/>

[→ Approve the Submission](#)

-Moreover copyright release form has to be downloaded from our website and uploaded during the submissions.



9-After uploading all files click the “Approve Submission”

[→ Approve the Submission](#)

- If you have added all files, please click on the 'Approve Submission' button to complete the submission process. Incomplete submissions will not be put into the peer-review process until requirements are met. Incomplete submissions will be removed from the system after 90 days.
- Please fill out “Copyright Release Form” and upload during the submission.
- When you approve the submission, you agree to accept all responsibilities related with your manuscript files.

[Approve Submission](#)

The screenshot shows the author dashboard for Leyla ŞAHİN. The page title is "BULLETIN OF THE MINERAL RESEARCH AND EXPLORATION". The author's name is Leyla ŞAHİN, and her role is Author. The dashboard includes a sidebar with options: Main Menu, Change Password, Update E-Mail, Update Personal Information, Messages, and Logout. The main content area displays details for the submission "Deneme_Sahin".

Details	
Full Title:	Deneme_Sahin
Article Type:	Research Article
First Submission Date:	2021-12-07
Manuscript Status:	Being Processed
Keywords:	Deneme_Sahin
Abstract:	Deneme
Manuscript items	
Cover Letter	2648_2163_20211207132510_14b7aee.docx
Manuscript file	2648_2163_20211207135556_4086cd01.docx
File of Figures	2648_2163_20211207140157_23890408.jpg
Full Manuscript (.pdf)	2648_2163_20211207140225_4b556481.docx
Copyright Release Form	2648_2163_20211207140240_e9461194.docx
Authors	Leyla ŞAHİN, Leyla Şahin Sari

Article evaluation process has three main steps:

- Receiving the similarity report by using **iThenticate**,
- Publication rules check by Technical Editors,
- Scientific evaluation managed by Responsible Editor,

steps will be continued and in each step corresponding author will be informed.

Sincerely
Bulletin of the Mineral Research and Exploration